



MEMORANDUM – Via Email

Date: October 1, 2018

To: Board of Directors, League Directors and Pool Administrators of NLC Mutual Members

From: William B. Heberton, Jr.

Subject: Donald L. Jones Scholarship; 2019-2020 Academic Year

For the 19th year, NLC Mutual is pleased to sponsor the Donald L. Jones Scholarship for the 2019-2020 academic year. The Scholarship commemorates Don Jones's outstanding service over his career to NLC Mutual and to state league pooling. The Company has made available a total \$22,500 for this academic year, to be awarded to selected applicants who are involved in state league services or risk pooling within the membership of NLC Mutual. Both employees and their children may apply. There may be multiple recipients awarded a portion of the available funds. **The application deadline is January 31, 2019.**

Eligibility Requirements

To be eligible for consideration of a scholarship award, applicants must:

- Be a full-time employee of a state municipal league or its sponsored pool in a state where the pool is a member of NLC Mutual (children of individuals so employed are also eligible);
- Be accepted or currently enrolled in an accredited college or university;
- Be a student during the academic term for which the scholarship will be received; and
- Be pursuing an academic course of study with emphasis in public administration, insurance, risk management, finance and accounting, information technology, loss control or industrial hygiene.

Board members and officers of NLC Mutual, executive directors of state municipal leagues, pool administrators and their children are not eligible.

Scholarship awards will be based on the following:

- The relevance of applicant's educational and career goals to state league and/or risk pooling work.
- The applicant's academic standing.

Applicants for the 2019-2020 academic year commencing with the fall semester should return a completed application to the Scholarship Committee not later than **January 31, 2019**. Scholarship recipients will be notified by March 1, 2019. Scholarship awards will be paid directly to the educational institution in the name of the recipient.



A scholarship application is attached. Additional scholarship details, including a copy of the application, may also be found on the NLC Mutual website at <https://www.nlcmutual.com/scholarships.html>. Your role in sharing the availability of these scholarship funds with your employees is greatly appreciated and vital to its promotion. Please feel free to copy this letter and the application for distribution to your employees. We hope your eligible employees will consider applying for this member benefit.

Should you have any questions regarding the scholarship program, please contact Jenny Wade, Senior Coordinator, at jwade@nlcmutual.com or 202-626-3130.

WBH/jrw

NLC MUTUAL INSURANCE COMPANY
Donald L. Jones Scholarship Academic Year 2019-2020
Scholarship Application

Deadline: **January 31, 2019** for the 2019-2020 Academic year.

Date: _____

Name: _____

Home Address: _____

Daytime Phone: _____ Evening Phone: _____

Email Address: _____

I am: a full-time employee of _____
(state municipal league or NLC Mutual member pool)

or,

the child of _____ who is a full time employee of _____
(name of employee) (state municipal league or NLC Mutual member pool)

I have been accepted am currently enrolled
at _____
(name of college or university)

pursuing _____
(eligible academic course of study)

I am applying for scholarship funds for the _____ academic term.

I plan to take _____ courses/ hours next term.

What year of college will you be entering next term? _____

Are you dependent on your parent(s) for support? Yes No

How much of your tuition and fees will be covered by student loans and/or out of pocket?

\$ _____, which is _____ % of total amount.

Applicants are required to include the following documents with their application:

1. A letter of recommendation from the executive director of the state municipal league or pool administrator where applicant or parent is employed.
2. A copy of the transcript of grades from college where enrolled (secondary school if entering college).
3. A description of your academic and career goals. Please limit to one typed sheet.

Return this application and related documents by **January 31, 2019** to Scholarship Fund Committee, NLC Mutual Insurance Company, 660 N. Capitol Street, NW, Suite 450, Washington, DC 20001. Email applications are acceptable, provided all documentation is included. Please direct email correspondence to Jenny Wade at jwade@nlcmutual.com. Scholarship recipients will be notified no later than March 1, 2019.